



Some of our customers need items delivered on Saturday and Sunday mornings. Sometimes they also ask to have us “dress” the tables (put on the linens, possibly napkins also). After events shut down at night, pickup may be needed. Please indicate which of the three tasks you are interested in being considered for.

You will use your vehicle, and a 1099 is provided at the end of the year. Drivers are encouraged to keep a careful record of their mileage, as you can deduct your mileage at the yearly IRS rate. The rate for 2022 is \$.585/mile. The compensation shown below is the total paid, in order to cover your gas costs and time. A Venmo account is required for payment, which is completed every two weeks.

**1. DELIVERY to the venue on Saturday or Sunday mornings. \$35 for Lanc/York locations**

- a) Pickup items at Premier Linen Company either Friday sometime or Sat/Sun before leaving to go directly to venue. Complete order picklist when loading vehicle.
- b) Place items inside at the venue on a table. Complete order picklist when unloading vehicle.

**2. DELIVER AND DRESS TABLES. \$65 to \$75**

- a. Pickup items at Premier Linen Company either Friday sometime or Sat/Sun before leaving to go directly to venue. Complete order picklist when loading vehicle.
- b. Take items inside and place linens on tables. Sometimes a table chart is provided as a layout guide to follow. Attention to detail is needed to ensure items are not crooked.
- c. Napkins and high-top linens may or may not need placed; it varies.
- d. Connect with the onsite contact person to “hand-off” return bags/extra linens.

**3. PICKUP AFTER EVENT \$35**

- a. Most venues want everything off-site at the end of the event since they have another event the next day. Arrive at the venue at the designated time, typically 10:15pm to 11:30pm, load the bags of linens into your vehicle, and return them to Premier Linen Company that night (or possibly the next day, depending on the event.)

**QUALIFICATIONS:**

1. Must have valid driver’s license and your own vehicle. If picking up at night, vehicle needs space for bags of linens (bags are approx. 35” high).
2. Attention to detail to properly load vehicle without supervision.
3. Must be able to follow verbal and written directions.
4. Must wear clean clothing, arrive on time, and be courteous. You are the face of our company.
5. A T-shirt is provided for all pick-up drivers.