



# LINEN PLANNING GUIDE

Bride's Name \_\_\_\_\_  
 Groom's Name \_\_\_\_\_  
 Wedding Date \_\_\_\_\_  
 Location (Venue) \_\_\_\_\_

Item	Table Shape & Size	#	Tablecloth or Napkin Description			
			Size of Cloth <i>(We'll help you)</i>	Shape <i>Rd or Rect</i>	Style <i>Fabric type</i>	Color
Guest	RD 5' or 6' RD					
Guest	Rect 6' or 8'					
Guest Overlay/Runner						
Head/Sweetheart						
Head/Sweetheart Overlay						
Napkin						
Guest Book/Sign-in						
Escort/Name Card						
Gift						
Buffet						
Dessert						
Beverage/Coffee/Drinks						
Cake						
Candy						
Bar(s)						
Hors'doeuvres Food						
Hors'doeuvres Guest	Hi-Tops-tied w/ Sash?					
Hors'doeuvres Guest	Low-Tops (seated)					
Display/Memory/Photos						
DJ						
Ceremony						